



HOW TO PAY YOUR SCHOOL FEES ONLINE

1. Login to <https://westallps-vic.compass.education>
(If you do not have your login please contact the front office)
2. Click on the Grid at the top of the screen – then Course Confirmation

Compass

Welcome back, Qudwat
Westall Primary

My News

Profile (Attendance, Schedule, Reports)

+ Add Attendance Note (Approved Absence/Late)

View Academic Reports

Organisation

Activity Management

Events

Student Management

Course Confirmation/Payments

3. Click on the year level fees you want to pay

Course Confirmation and Payments

Click on a course confirmation/payment process below to proceed.

| Confirmation/Payment Process | Status |
|--|-------------|
| 2022 Fee Payment - Foundation, Grade 1, Grade 2 - Al | Not Started |

*Completed via payment plan.

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4. Enter the amount you wish to pay for each Item, and then press 'Enter payment detail' (red arrow)

Course Confirmation/Payment: 2022 Fee Payment - Foundation, Grade 1, Grade 2 [\[Back to Course Confirmation / Payments \]](#)

Thank you for entering our online payment portal. The school council has approved the following payment requests to families to allow the school to supply the range of resources individual students use over the year. More information on our parent payment policy for each year level is available on our website under Our School --> School Documentation.

[\[See More\]](#) **TO see more details**

General Payment Items **Set your own Amount you can pay**

Click on the title of an item for more information.

*Note: the table below is scrollable sideways.

| Item | Recommended | Amount |
|--------------------------------|-------------|-----------------|
| Class Curriculum | \$215.00 | \$107.00 |
| Other Curriculum | \$15.00 | \$15.00 |
| School Grounds | \$100.00 | \$20.00 |
| School Buildings | \$100.00 | \$20.00 |
| Total for this section: | | \$162.00 |

[Reset Amounts](#) [Enter Payment Details](#)

Alternatively, you can pay in person at the school - a range of payment options are available.

5. Fill in the credit/debit card authorization form, and click 'Pay Now' or 'Pay via Payment plan

[\[Back to Course Confirmation / Payments \]](#)

Payment

Total Due: \$162.00

Enter your credit card details below to finalise your course confirmation and pay online.

Name on card

Card Type

Card Number

Expiry (Month/Year) /

CVV/CVC [Where do I find my CVV/CVC?](#)

We use CompassPay.com as our payment processing gateway. In clicking the relevant "Pay" or "Submit" button below, you agree for your credit card to be charged by CompassPay.com on behalf of your school. You understand that the amount charged will be the 'Total Due' or amount indicated above and that this will appear on your credit card statement as CompassPay.com. This payment and use of this website is in alignment with the Compass School Manager terms and conditions of use available at <https://compass.edu.au/policy/>

Alternatively, you can pay in person at the school - a range of payment options are available.

You can also pay at school via EFTPOS or Cash